

Our Ref: CIT/BS/SSG/SEPT23/K/1140

Date: 4TH AUGUST, 2023

Applicant's Name: MERCY ESTA BALESA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1141

Date: 4TH AUGUST, 2023

Applicant's Name: SARAH HALAKO JOSEPH

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1142

Date: 4TH AUGUST, 2023

Applicant's Name: ADHIAMBO STACY

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1143

Date: 4TH AUGUST, 2023

Applicant's Name: PASCAL JOSHUA MZUGHA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1144

Date: 4TH AUGUST, 2023

Applicant's Name: KAHINDI LAUREEN MAHENZO

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1145

Date: 4TH AUGUST, 2023

Applicant's Name: FRANCIS PAULINE WANZUU

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1146

Date: 4TH AUGUST, 2023

Applicant's Name: FRANCIS ESTHER WAVINYA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1147

Date: 4TH AUGUST, 2023

Applicant's Name: MWAKISHA KATI LYDIA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1148

Date: 4TH AUGUST, 2023

Applicant's Name: ELIZABETH KANGA TSUMA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1149

Date: 4TH AUGUST, 2023

Applicant's Name: CHIKOPHE EUNICE UMAZI

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1150

Date: 4TH AUGUST, 2023

Applicant's Name: MUSUNGI AGNES KALUKI

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1151

Date: 4TH AUGUST, 2023

Applicant's Name: KAREMBO DAMA ALI

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1152

Date: 4TH AUGUST, 2023

Applicant's Name: LYDIA SANTA KAHINDI

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1153

Date: 4TH AUGUST, 2023

Applicant's Name: SARA MJENI TSUMA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1154

Date: 4TH AUGUST, 2023

Applicant's Name: MWANGI MARY WAIRIMU

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1155

Date: 4TH AUGUST, 2023

Applicant's Name: SHARON ACHIENG

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1156

Date: 4TH AUGUST, 2023

Applicant's Name: MUTHUI MARY KASYOKA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1157

Date: 4TH AUGUST, 2023

Applicant's Name: MULELA VICTORIA KAVINI

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1158

Date: 4TH AUGUST, 2023

Applicant's Name: MULI CECILIA WAVINYA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1159

Date: 4TH AUGUST, 2023

Applicant's Name: MUNYOKI PRECIOUS KALIMI

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1160

Date: 4TH AUGUST, 2023

Applicant's Name: MOKI ELIZABETH MUTETHYA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1161

Date: 4TH AUGUST, 2023

Applicant's Name: SAMUEL MUOTI

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1162

Date: 4TH AUGUST, 2023

Applicant's Name: MUTISYA HYVINE NTHOKI

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1163

Date: 4TH AUGUST, 2023

Applicant's Name: CHEBET MIDEAN

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1164

Date: 4TH AUGUST, 2023

Applicant's Name: ADHIAMBO CINDY

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1165

Date: 4TH AUGUST, 2023

Applicant's Name: ATIENO SARAH SEGA

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL











Our Ref: CIT/BS/SSG/SEPT23/K/1166

Date: 4TH AUGUST, 2023

Applicant's Name: MARY ANN ATIENO OCHIENG

I am pleased to inform you that Coast Institute of Technology has accepted your request for admission to train for **Diploma in Business Secretarial Studies (Single & Group)** in the Department of **Business Studies.**

The reporting date shall be on 4th September 2023 and shall end on 8th September 2023.

Requirements

- 1. Original & Copies of Student KCSE & KCPE Academic Certificates, Leaving Certificate, National ID & Birth Certificate.
- 2. Two recent colored passport-size photographs
- 3. A completed medical certificate (form enclosed)
- 4. Personal effects i.e., blanket, mosquito net, bed covers & toiletries

You must attain at least a 75% class attendance threshold in order to be allowed to sit for all examinations. For you to progress to the next module, you MUST have successfully completed the preceding module in line with the College Academic Policy.

You are expected to pay at least 75% of the module fee at the beginning of each module and the balance before sitting for end-of-module examinations. This fee is not inclusive of accommodation and meals.

The college does not allow any change of program mid-stream. This should be done in advance.

All trainees must pay full fees before examination registration.

Trainees' accommodation within the College is limited and shall be allotted on a first come first served basis upon payment of full term fees.

The college accommodation fee is **Kshs. 4,500.00** per term exclusive of meals. Meals are on Pay- As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation.

Yours faithfully,

THE REGISTRAR COAST INSTITUTE OF TECHNOLOGY P. O. Box 34 - 80300, VOL







