

MINISTRY OF EDUCATION
STATE DEPARTMENT OF VOCATIONAL AND TECHNICAL TRAINING
COAST INSTITUTE OF TECHNOLOGY



VOI
CAMPUS

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ISO 9001:2015 Certified

Our Vision: To Be A Centre Of Excellence For Education & Training In Science and Technology

MEMO

TO: TRAINEES

FROM: THE REGISTRAR

DATE: 23RD OCTOBER, 2020

SUBJECT: REPORTING DATES

In order to fully abide by the Ministries of Health and Education protocols on containment of the novel C-19 virus, your attention is drawn to the following reporting guidelines:

- New trainees (freshers) will report from 26th October, 2020.
- Continuing Trainees shall report as per the schedule below:

| Department | Reporting date |
|--------------------------------------|--------------------------------|
| Business and Applied Science | 27 th October, 2020 |
| Mechanical, Tourism and ICT | 28 th October, 2020 |
| Hospitality, Building and Electrical | 29 th October, 2020 |

- Accommodation shall be reserved for new trainees.

C-19 IS REAL! STAY SAFE!


WAWUDA MONIKOMBO



Cc:

1. Principal
2. D/Principals
3. Dean
4. Academic HODs